

APPLICATION PROCEDURES

All applicants must follow the instructions below to complete the application process.

Applications must be post-marked on or before Nov. 15.

1. Submit a completed printed application.

The writing test will be sent upon receipt of the application.

2. Copy of your resume
3. Write a 500-word autobiography in the third person. Write it as if it were a newspaper feature story. This should be typewritten. Writing to prescribe lengths is required of all Newsday writers. Submissions will be judged accordingly. Words beyond the indicated limits will not be read.
4. Submit a copy of most recent college transcript

Reporting and Editing candidates must:

1. In 300 words or less, tell us an event or events that became the catalyst in your interest in journalism.
2. Write a 500-word news story based on the information given on the writing test that will be sent after receipt of application.
3. Submit six representative clippings of your published articles. (8-1/2 x 11 copies)

Photographers are required to:

1. Complete application
2. Write a 500 word autobiography
3. Submit a representative sampling of your best work
4. A list of photographic equipment you will be bringing with you to use during the internship
5. A resume

Artists are required to:

1. Complete application
2. Write a 500 word autobiography
3. Submit a representative sampling of your best work
4. A resume

Librarians

1. Complete application
2. Resume
3. Write a 500 word autobiography

**Submissions should be sent to Internship Coordinator, c/o Newsday,
235 Pinelawn Road, Melville, NY 11747**